



Where are you needed?



Arts & Crafts:

Volunteers needed on each of the 4 Saturdays prior to the fair and throughout the Fair. This job is in building 3 and consists of cleaning, setting up displays, accepting entries, monitoring entries and other duties as assigned.

Cheese Booth:

Volunteers needed workdays and throughout the Fair. This job includes serving meals in the cheese booth, cleaning the building, preparing sandwiches, operating a cash register, and serving customers. Profit from the cheese booth is used to support fair operations.

Community Square:

Volunteers needed workdays and throughout the Fair. This job includes working with small children, running games, and stations and helping to maintain a clean and safe children's area.

Grounds:

Volunteers needed year round doing a variety of cleaning and maintenance work including but not limited to weeding, mowing, sweeping, painting, and building set up and tear down.

Home Arts:

Volunteers needed workdays and throughout the Fair. This job consists of cleaning, accepting entries, setting up displays, monitoring exhibits and other duties as assigned.

Information Booth:

Volunteers needed for workdays and throughout the Fair. This job includes completing a training session and then working at an information booth answering questions and helping patrons.

Off Season Food Committee:

Volunteers are needed year round. This job has a variety of shifts and duties. Activities include preparing and serving food for events, setting tables, cleaning, and putting away tables and chairs.

Parking:

Volunteers needed year round to collect parking fees and support Non-Fair events.



For General Questions or Volunteer Opportunities please contact

301-926-3100 ext. 205 or
cshepard@mcagfair.com

To Begin Volunteering please visit
our main office!



2009 Fair Work Days:

July 18th * July 25th * August 1st * August 8th
8:00 A.M. Start—Lunch served at 12:30 P.M.

Fair Week:

August 14-22, 2009

Year Round:

To provide support for off season rentals and grounds maintenance.



Volunteer Expectations

- There will be no use of derogatory or inappropriate language.
- Volunteers should dress respectfully and appropriately.
- Drive slowly and carefully on the fairgrounds (10 MPH Max).
- State Law prohibits smoking in the barns or buildings.

Oil from agriculturally grown soy beans was used to produce the ink for the printing on this brochure.
6/2009



Volunteer Information

A privately owned Non-Profit that has been operated by volunteers since 1949.



301-926-3100

www.mcagfair.com

Fax: 301-926-1532

16 Chestnut Street
Gaithersburg, Maryland 20877

Membership and Volunteer Information



Mission Statement

The mission of the Montgomery County Agricultural Center Inc. is to coordinate the efforts of our volunteers to present the annual Montgomery County Agricultural Fair. This event provides the opportunity for 4-H and Future Farmers of America (FFA) members to exhibit their livestock, homemaking and craft projects. We also focus on promoting the science and preservation of agriculture in Montgomery County and educating fair patrons and the community regarding agricultural related topics.

History

The Montgomery County Agricultural Center Inc. (MCAC) was formed as a privately operated 501(c) (3) non-profit organization on January 7, 1949, when a group of local farmers were elected as the first Board of Directors by the volunteer membership of the organization. The MCAC had recently purchased 64 acres of land adjacent to the railroad tracks from Herman Rabbitt, a successful farmer and landowner in the town of Gaithersburg, Maryland. Upon this property, dedicated volunteers donated time, materials and talent to construct what is known today as the Montgomery County Agricultural Fairgrounds. The biggest event of the year for our organization is the Montgomery County Agricultural Fair. This nine day event in mid August will require support from over 600 volunteers who assume the responsibility for organizing and producing the single largest annual event in Montgomery County. The volunteers who provide service to the MCAC are "real people" that have developed a welcoming sense of community and team work. The positive relationships and friendly atmosphere here at the fairgrounds makes the MCAC a great organization that continues to provide service to the agricultural and non-agricultural segments of our population.

We are always looking for new volunteers who want to help with this and other events throughout the year. This brochure will help to decide if this opportunity is right for you. Do not hesitate to call if you have questions.



MEMBERSHIP

There are five (5) classes of membership.

Associate, Life, Sustaining, Distinguished, and Honorary.



A. Associate. An individual, club, business or corporation contributing 100 hours of labor shall be designated as an Associate Member and so listed on the records of the corporation. This entitles the member to a season pass for himself/herself, but no vote at the annual meeting and no passes for spouse and/or minor children. The right to a pass will only be valid for ten years unless the member contributes additional hours of service during that ten-year period, working towards life membership.

B. Life Member. An individual, club, business or corporation may become a Life Member by contributing 200 hours of labor for the benefit of the corporation. A Life Member shall be a voting member of the corporation. Each life designee and their spouse, and minor children shall enjoy the right and privilege of attending the educational exhibitions of the Montgomery County Agricultural Center, free of admission fees.

C. Sustaining Member. An individual, club, business or corporation may become a Sustaining Member by contributing one thousand dollars (\$1,000) to this corporation. This is a non-voting membership which annually conveys a single season pass to the fair.

D. Distinguished Member. An individual, club, business or corporation may be designated a Distinguished Member of the corporation by contributing five thousand dollars (\$5,000.00) to the Montgomery County Agricultural Center and Fair. Distinguished Membership shall be a non-voting membership and shall convey two (2) season passes to the fair.



E. Honorary Member. This category of membership shall be bestowed upon an individual who has rendered unusual services to the corporation as determined by a unanimous vote of the Board of Directors, or to a Life Member who has achieved 1000 hours of service. This honor may be awarded posthumously.

Earning Volunteer Hours at the Montgomery County Agricultural Center

- I. Hours can be earned toward fair membership after a volunteer has reached the age of 12.
- II. Volunteer hours can be earned during the Fair within the following guidelines.
 - A. A maximum of 60 hours can be earned during the publicized fair dates.
 - B. Membership hours may be earned in the department where a volunteer is exhibiting only when performing duties related to the general functioning of the department, as described and approved by the superintendent, Fair Chairs and the Executive Director.
 - C. Maintaining one's personal exhibit cannot be counted as volunteer work hours.
- III. Hours worked on the fairgrounds at times other than during the Fair may be earned as recorded and approved.
- IV. Hours worked at a location other than on the fairgrounds can only be counted with the prior approval of the Executive Director and the Fair Chairman or MCAC president.
- V. Volunteer work hours can be submitted as follows:
 - A. Except during publicized fair dates, volunteers can enter their own hours at a computerized volunteer station.
 - B. If a signed-in volunteer fails to sign out, only three hours will be recorded.
 - C. Volunteer hours submitted by a fair superintendent for volunteer work performed during the publicized fair dates and fair preparation and clean-up days, must be submitted by September 15 of that year, using an Excel spreadsheet with the following column headings Member Name, Membership Number, Department, Date, and Hours Worked.
- VI. Hours worked on the fairgrounds at times other than during the publicized fair dates must be reported on that day or the next business day to the Department Superintendent or the Fair Office. The Department Superintendent will review and approve all hours that are submitted for membership purposes.